



### Tanasi Gallery Artist/Crafter Application

We invite Tennessee artists and crafters to apply for inclusion in the Tanasi Gallery. Our goal is to showcase a variety of high-quality, original work representative of our Appalachian region. These works may be in the form of art, craft, literature, music, drama, and food. Along with the application, submit **three pieces** of work that you would like to place on consignment. Our jury committee will review your work and notify you once a decision has been made. If accepted, your items will be displayed in the gallery. A **\$30 yearly membership fee** will be due at that time.

#### Applicant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Briefly describe the type of work you are submitting for review, including all types of work you intend to display (*media, size, techniques, etc.*).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Volunteer Opportunities

Tanasi Arts & Heritage Center is volunteer-run, and we welcome artists who want to share their time, skills, and gifts.

**Would you like to volunteer? Please select any areas of interest:**

- Work in the gallery
- Provide a demonstration
- Assist with events

#### Signature

• Signature: \_\_\_\_\_ Date: \_\_\_\_\_

• Email application to [tanasiarts@gmail.com](mailto:tanasiarts@gmail.com). Attach three high quality images of your work. OR

• Hand-deliver application with three examples of work, to:

**Tanasi Arts & Heritage Center**- 106 Unicoi Village Place, Unicoi, TN 37692



### **Tanasi Gallery Rules & Regulations**

The Tanasi Gallery will represent various works representative of the Appalachian region with emphasis on Tennessee. These works must be original works and may be in the form of art, craft, literature, music, drama, and food.

1. Tennesseans wishing to display their original works for sale at the Tanasi Gallery must fill out and submit The Tanasi Gallery Artist/Crafter Application.
2. Upon receipt of a completed application, a jury panel consisting of a minimum of three people, will review both the Artist/Crafter and their work. While being juried, both the Artist/Crafter and their work, will be known only by an assigned number to ensure impartiality and fairness in the jurying process.
3. The jurying process must be completed before an artist's work can be exhibited in the Tanasi Gallery.
4. The Tanasi Gallery reserves the right to refuse to display any piece submitted for sale.
5. Perishable items being sold in the Gallery must be clearly marked with an expiration date. It is the responsibility of the Artist/Crafter to remove and replace these items prior to the expiration date. Out of date items not removed in a timely manner will be taken off the shelf and disposed of to ensure the health and wellness of our patrons.
6. Upon application approval, a \$30 annual Gallery fee will be due by the Artist/Crafter to promote and display their work in the Gallery and in various promotions as determined by the Gallery. This fee is due each year upon contract renewal.
7. Tanasi Gallery does not guarantee the artist's work will be on display for any specific amount of time or positioned at one specific location in the Gallery within the year. Placement is at the discretion of the Gallery.
8. Items for sale at the Tanasi Gallery are on CONSIGNMENT. Upon sale, the Artist/Crafter will receive 70% of the sale price and Tanasi Gallery will receive 30% of the sale price per item. Payments to the Artist/Crafter will be distributed by mid-month (of the following month) for amounts reaching \$25.00 or greater. If cumulative sales are under \$25.00, then the consigned balance will roll to the next month. If after three months, the total consigned sales are still under \$25.00 then payment will be issued to the Artist/Crafter no matter the amount.
9. As required by law, Tennessee sales tax will be added to all sales at a rate of 9.75%. Tanasi personnel/volunteers will be responsible for collecting sales tax and the Tanasi Board Treasurer will be responsible for all quarterly filings and payments of collected taxes to the State of TN Department of Revenue.
10. As required by IRS Guidelines, a 1099 will be issued for sales of \$600 or more within a calendar year. As such a W-9 must be submitted with each application and kept on file with Tanasi Arts & Heritage Center of Northeast Tennessee.